

**Urban Forest Management Committee Report
Villa 35/35A Board Meeting, May 20, 2025**



Committee Members:
Clayton Thomas, Chair, Tony Ingle, Board Liaison,
Members: Bob Schremp, Anne Schrempp, Jo Parsons

Quarterly Report from Urban Forest Management Committee
January 1, 2025 - May 20, 2025
Clayton Thomas, Chair

Since January 1, 2025 the urban forest committee has:

1. Received approval for a long-range plan with the four following goals. (Attachment # 1)

Goal 1. Develop a management plan for the urban forest

Goal 2. Understand the long-term liabilities of the urban forest

Goal 3. Develop an informational process for residents

Goal 4. Coordinate with HOA2's ALC committee and their guidelines

2. Received approval for a procedure for prioritizing the removal of trees. (Attachment #2)

3. Amended the contract with Northwest Landscaping (Now Yellowstone) to include tree maintenance along with landscaping. (Attachment #3)

4. Obtained approval from the HOA2, ALC to develop and manage the creation of landscape focal "points" instead of focal "trees". (Attachment #4)

5. Obtained approval from the HOA2's ALC allowing the HOA2 villas to develop the own landscape focal points without any permits required. (Attachment #5 and #6)

6. Removed 42 Priority 1 trees. (See attachment #2)

Attachment #1

SaddleBrooke Villas Units 35 and 35A's Urban Forest Long-Range Plan

MISSION

To actively manage and improve Villa Units 35/35A's urban forest following professional guidelines

VISION

The SaddleBrooke Units 35/35A Association urban forest will be attractive, add value to property, contribute to a healthy environment, be responsive to financial concerns and be compatible with the Southwest desert landscape.

GOAL 1

To develop a management plan for the Villa Association's urban forest

Objective 1.1 Obtain Villa Board approval for a prioritization guide for tree removals decisions.

Who: Committee

How: Consensus

COMPLETED

When: December, 2024

Objective 1.2 Employ a tree removal process that includes stump removal, grinding or flush cutting and may include root removal.

Who: Originator of RFP

How: Include in RFP

COMPLETED

When: Every RFP

Objective 1.3 Maintain an annual program of tree trimming, shaping, and removal.

Who: UFMC

How: RFP

COMPLETED

When: Contract renewal time

GOAL 2

To-understand the-long-term financial liabilities of urban forest.

Objective 2.1 Annually report the cost of trees removed or replaced by to Villa Board.

Who: Chair or designate

How: Written reported

PARTIALLY COMPLETED

When: January Villa Board meeting

Objective 2.2 Maintain an on-going tree inventory indicating location and species of each tree.

Who: Chair or designate

RISK ASSESSMENT MAY, 2024

How: Excel type program and/or risk assessment

When: Annually

GOAL 3

Develop an informational process for residents

Objective 3.1 Establish a weekly SB Villas 2 Urban Forest Management Committee on-line news reporting program.

Who: Chair or designate

How: Monday news blast

ON-GOING MONDAY BLASTS

When: Weekly

Objective 3.2 Establish regular news release program for the Villas Voice

Who: Chair or designate

How: Villa Voice website section

ON-GOING MONTHLY ARTICLE

When: As needed, reviewed monthly

Objective 3.3 Upgrade the villa website a minimum of every three years.

Who: Chair or designate

How: With webmaster **PENDING**

When: January

GOAL 4

Coordinate with HOA2's ALC Committee and their Guidelines

Objective 4.1 Annually review HOA2 guidelines for trees and related matters to identify required changes to policies or procedures.

Who: Committee **NEW POLICIES, MAY 1, 2025**

How: Scheduled Committee meeting

When: December

Objective 4.2 As per HOA2 guidelines, obtain their approval before removing or replacing any villa frontal tree-

Who: Chair or designate **NEW POLICIES, MAY 1, 2025**

How: Email

When: Each occurrence

Objective 4.3 The Urban Forest Management Committee, with the help of an arborist, will select the replacement trees required by HOA2 guidelines. **COMPLETED**

Approved by the Board of Directors of
Saddlebrooke Villas Association Nos. 35 and 35A
January 14, 2025

Attachment #2

Prioritization Guidelines for the Removal of Urban Forest Trees SaddleBrooke Villas Units 35/35A

1. Trees and related growth that are a threat to or are damaging driveways, roofs, or other structures.
2. Trees that are diseased and/or dying.
3. Trees in overcrowded areas.
4. Nonindigenous trees that consume a significant amount of water*
5. Trees that are not part of the original Villa community landscape design*
6. Other trees including resident request for removal.

* Trees originating from seeds, sprouts, and those not a part of the original landscape design are covered under HOA2 Guidelines, Article III: Specific Requirements and Guidelines, Number 49 that states, "Volunteer trees that naturally sprout must be approved for type and location if they are to be retained in the landscape."

Approved by the Villa2 Board of Directors, January 14, 2025

Attachment #3

Tree Maintenance Amendment to Northwest Landscape 3-year Contract

The intent of this three-year contract is to bring all trees on the Villa 35/35A property to industry standards at least one time during the life of the contract. Approximately one-third of the trees will be serviced each year using the arborist's notes included with this contract proposal as a guide. Northwest Landscaping will maintain records of the trees serviced each year and report it to the Villa Board. If the Northwest Landscape arborists determines that any tree is no longer an asset because of its condition or its negative impact on property or other trees, that tree will, by mutual agreement, be placed on a priority list for removal in accordance with the Villa Board's approved *Prioritization Guidelines for the Removal of Urban Forest Trees* and will no longer be part of the Maintenance contract whether it is removed or not.

Each year of the three-year contract, building clearances will be assessed for all structures and necessary trimming performed to meet clearance standards

Attachment #4

GOALS AND PROCESS FOR MANAGEMENT OF FOCAL POINTS IN UNIT NUMBERS 50 AND 35/35A

MISSION

To actively manage and improve Villa Units numbers 50 and 35/35A landscaping following professional guidelines.

VISION

The landscape within Villa Units numbers 50 and 35/35A will be attractive, add value to the property within these Units, contribute to a healthy environment, be responsive to financial concerns and be compatible with the Southwest's desert landscape environment.

GOAL

Units #50 and 35/35A will fully manage all landscape focal points within their respective jurisdictions.

PROCESS

1. Develop a list of acceptable focal points.
2. Develop a list of acceptable trees.
3. Units 50 and 35/35A will meet at a minimum of once per calendar year to compare progress and potential changes desired.
4. HOA 2 will receive yearly reports from each respective Villa Unit detailing Landscaping activity during the last year.

Submitted to HOA2 ALC for discussion

Attachment #5

Motions for Presentation to the HOA 2, ALC Meeting May 1, 2025

Motion 1

Move that "Units 50 and 35/35A will be responsible for managing all landscape focal points within their respective units. Any exceptional changes will be presented to the ALC for review and approval. (Approved)"

Motion 2

Move to accept "Focal Point Replacement Options - Units 50/35/35A" for establishing villa focal point landscape designs in the HOA 2 villas. (Approved)"

Attachment # 6

**HOA2 ALC Guidelines for
Focal Point Replacement Options in
Units 50/35/35A**

Trees

(15 Gallon Minimum Replacement)

Texas Laurel, *Dermatophyllum secundiflorum*)
Texas Ebony (*Ebenopsis ebano*)
Mastic, (*Pistache lentiscus*)

Cactus and Yucca

(15 Gallon Minimum Replacement)

Cactus

Saguaro (*Carnegiea gigantea*)
Argentine saguaro (*Echinopsis terscheckii*)
Argentine Toothpick (*Stetsonia coryne*)
Mexican Fence Post (*Lophocereus marginatus*)
Golden Torch (*Echinopsis spachiana*)
Montrose (*Cerus peruvich monstrosus*)
San Pedro (*Echinopsis pachano*)
Senita (*Pachycereus schottii*)
Totem Pole (*Pachycereus schottii monstrosus*)

Yucca Types

Desert spoon (*Dasyliirion wheeleri*)
Beaked yucca (*Yucca rostrata*)
Blue yucca (*Yuccarigida*)
Yucca Pale Leaf (*Yucca pallida*)
Banana (*yucca baccata*)
Spanish Bayonet (*yucca aloifolia*)
Spanish Dagger (*yucca gloriosa*)
Color Guard (*yucca filamentosa*)
Yucca Twist Leaf (*Yucca pallida*)

Unanimously Approved by the HOA2, ALC, May 1, 2025